



Doing GOOD with your junk!

Title: Junk Removal Supervisor/Driver

Job Status: \$16-20 hourly for 35 - 45 hours per week (Monday to Saturday). Medical benefits offered after 3 months and work cell phone provided.

Reports To: Director of Operations

Job Description: Supervise the operations of a 2-3 man team, driving the assigned vehicle to a scheduled job. Ensure all work is being done to high company standards and quality. Uphold punctual project times and efficient completion of all assigned jobs.

Key Responsibilities:

- Provide excellent customer service to clients
- Work directly with labor team to ensure quality of service
- Oversee the use of a company truck
- Expense operational costs (to be reimbursed on a weekly basis)
- Report project details via booking software using an iPad
- Document quality control via existing processes and liaise with clients, agency personnel and landlords
- Adhere to, and hold staff to strict safety policy and standards
- Certify the loading and unloading of goods as well as ensuring all securing of items is completed properly
- Receive payments and issue receipts
- Complete tasks with efficiency and high quality standards.
- Efficiently communicate with the central booking agent for updates.

Requirements:

- Valid class 5 drivers license with a clean drivers abstract
- Must be capable of heavy lifting
- Ability to work longer hours if needed
- Must be punctual and reliable
- Must provide own transportation to main office

- Experience driving a similar utility truck is an asset.

Disclaimer:

This job description is only a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties. These responsibilities, tasks, and duties of the jobholder might differ from those outlined in the job description and that other duties, as assigned, might be part of the job.

Please direct all resumes to: careers@junk4good.com